## Otsuka Information Technology Corp. Notice of Annual Regular Shareholders' Meeting 2019

- I 
   The Company's 2019 Annual Regular Shareholders' Meeting will be held on June 24<sup>th</sup>, 2019 (Monday) at 9:00 a.m. at the Company's training room at 6F., No. 68, Sec. 2, Xianmin Blvd., Banqiao Dist., New Taipei City. Matters relating to the Annual Regular Shareholders' Meeting are listed as below:
- II Meeting Agenda
  - 1. Report Items:
    - (1) 2018 Business Report
    - (2) 2018 Supervisor's Review Report
    - (3) 2018 Contribution Plans of Employee bonus stock and Directors' compensation
  - 2. Matters for Ratification:
    - (1) Recognition of the Company's business report and financial statements for fiscal year 2018.
    - (2) Proposal of profit distribution for fiscal year 2018.
  - 3. Matters for Discussion and Election:
    - (1) Amendment of the Company's Corporate Charter (Articles of Incorporation)
    - (2) Amendment of the Operational Procedures for Acquisition and Disposal of Assets
    - (3) Amendment of the Operational Procedures for Loaning of Company Funds to others
    - (4) Amendment of the Operational Procedures for Endorsements and Guarantees
  - 4. Matters for Election:
    - (1) The election of Directors and Supervisors
  - 5. Other Matters:
    - (1) To release the prohibition on new directors from participation in competitive business
  - 6. Extempore Motion:
- III 
   The Company's proposal for the profit distribution for fiscal year 2018 and the resolution of the Board of Directors are listed below:
   Cash Dividend: NTD\$51,291,000 the total amount which will be distributed as

dividends, approximately NTD\$3.0 per share. After the approval of the Annual Meeting of Shareholders, the new shares will be distributed on a date determined by the Board of Directors.

- IV \ In accordance with Article 165 of the Company Act, book closure period will be from April 26, 2019 to June 24, 2019.
- $V \sim$  Shareholders, proxies and agents shall provide proof of identity at the meeting.
- VI Shareholders who wish to solicit a Shareholder Proxy Form, or solicit proxies for the Meeting, the Company will compile a summary statement of proxy

solicitation and disclose the content on the Securities & Futures Institute (SFI) website (<u>http://free.sfi.org.tw</u>) before May 24, 2019. Shareholders may access this information by visiting SFI's website <u>http://free.sfi.org.tw</u>, obtain information on the firms that are soliciting proxies from the "Free Proxy Disclosure & Related Information System", then entering the security code.

- VII Shareholders may exercise their voting rights by electronic voting through the STOCKVOTE platform of Taiwan Depository & Clearing Corporation. Please log onto the website "TDCC Stockvote" at <u>http://www.stcokvote.com.tw</u> and follow its instructions to vote. The voting period will be valid from May 25, 2019 to June 21, 2019.
- VIII 
   The Transfer Agency Department of SinoPac Securities Corporation is responsible for calculating and verifying the proxy for the Company.

Best Regards, Board of Directors of Otsuka Information Technology Corp.